

**MINUTES OF REGULAR MEETING
OF
WINDFERN FOREST UTILITY DISTRICT**

March 18, 2014

The Board of Directors of Windfern Forest Utility District of Harris County, Texas, met in regular session, open to the public, at a regular meeting place inside the boundaries of the District, at the Windfern Forest Utility District Administration Building ("DAB"), 14410 Mauna Loa Drive, Houston, Texas, on March 18, 2014, and the roll was called of the duly constituted officers and members of the Board, to wit:

Eddie Mendel	President
Don Farrell	Vice President
Kurt Schoelman	Secretary/Treasurer
Shari North	Assistant Secretary
Pat Going	Director

and all of said persons were present, thus constituting a quorum.

Also present were Karla Efigenio of McLennan & Associates; Corey Bostick of TOPS; Cathy Bender of Jacobs Engineering Group, Inc.; Brandy Pagesh of Wheeler & Associates; Sergeant James Rouse and Constable Jennifer McCants of Harris County Constable's Office, Precinct 4; Carol Lueb, administrator of the DAB; and Clark Lord and Debbie Russell of Bracewell & Giuliani LLP.

SECURITY REPORT

Constable McCants reported on security matters within the District for the month of February 2014.

PRESENTATION FROM ACCLAIM ENERGY

Ms. Russell reported that Acclaim Energy had requested that the Board defer action on this matter until the April meeting.

APPROVE MINUTES

The Board reviewed the minutes of February 18, 2014. Following discussion, upon a motion made by Director Schoelman and seconded by Director Going, the Board voted unanimously to approve the minutes of February 18, 2014 as submitted.

BOOKKEEPER'S REPORT, APPROVE PAYMENT OF BILLS AND REVIEW INVESTMENT OF DISTRICT FUNDS

Ms. Efigenio presented the bookkeeper's report, a copy of which is attached to these minutes, for the period February 19, 2014 to March 18, 2014. She next reviewed the checks

presented for payment, the District's investments and a comparison of actual versus budgeted revenues and expenses for the period ending February 28, 2014.

Following discussion on the bookkeeper's report, upon a motion made by Director Farrell and seconded by Director North, the Board voted unanimously to approve the bookkeeper's report, payment of the bills and investment of the District's funds.

TAX ASSESSOR/COLLECTOR'S REPORT AND APPROVE PAYMENT OF BILLS

Ms. Pagesh next presented the tax assessor/collector's report for the month of February, a copy of which is attached. She reviewed the report, stating that as of February 2014, the District's 2013 taxes are 97.77% collected and the 2012 taxes are 99.53% collected. Ms. Pagesh also presented checks nos. 2419-2424 for payment.

Following discussion on the tax assessor/collector's report, upon a motion made by Director Schoelman and seconded by Director Going, the Board voted unanimously to approve the tax assessor/collector's report and payment of the tax bills.

DELINQUENT TAX ATTORNEY'S REPORT

The Board reviewed the District's delinquent tax attorney's report, a copy of which is attached, regarding the status of collection of the District's delinquent taxes.

OPERATOR'S REPORT

Mr. Bostick presented the operator's report for February 2014, a copy of which is attached to these minutes.

Mr. Bostick then reviewed a joint water production and accountability report with the Board and reported that water accountability for the prior month was 95%.

Mr. Bostick reported on repairs and maintenance at District facilities. He reported on a proposal for trimming overgrown trees at the water plants and lift station 1. Director Mendel requested that additional bids be solicited for the project.

Following discussion on the operator's report, upon a motion made by Director Going and seconded by Director Farrell, the Board voted unanimously to approve the operator's report.

CONDUCT HEARING ON TERMINATION OF WATER SERVICE TO DELINQUENT WATER AND SEWER ACCOUNTS AND AUTHORIZE APPROPRIATE ACTION

The Board next considered termination of utility service to customers with delinquent accounts. Mr. Bostick reported that the residents appearing on the termination list were given proper notice and the opportunity to be heard in order to explain, contest or correct the utility service bill and show reason why utility service should not be terminated for reason of nonpayment, all as required by the District's Rate Order and stated there were no appeals from residents.

Following discussion, a motion was made by Director Going to terminate utility service to customers with delinquent accounts. Director Farrell seconded the motion, which carried by unanimous vote.

ENGINEER'S REPORT

The Board next reviewed the engineer's report, a copy of which is attached, including the following matters:

Amend the Groundwater Reduction Plan

Ms. Bender reported that Mr. Dybala is working on the amendment to the groundwater reduction plan to meet the new requirements of the Harris Galveston Subsidence District.

Response from TCEQ for Exception to Well Capacity Requirement and Elevated Storage Tank Waiver Application

Ms. Bender next reported that at the completion of the Water Well No. 3 project, all pumping data and documentation will be submitted to the TCEQ.

Water Well No. 3 at Water Plant No. 1

Ms. Bender reported on the status of construction of Water Well No. 3. She stated that W.W. Payton Corporation ("Payton") was provided the final punchlist of items to address in connection with completion of the construction. Ms. Bender stated that the pilot study of the gas mitigation and disinfection system modifications should be completed by the end of March. She presented and recommended for payment Pay Estimate No. 10 from Payton in the amount of \$150,440.45.

Ms. Bender then reported that Mr. Dybala will present the task order for the coating of the hydropneumatic and ground storage tanks at the April meeting.

After discussion, Director Going moved that the Board approve the engineer's report and Pay Estimate No. 10 from Payton. Director Farrell seconded the motion and it passed by unanimous vote.

ATTORNEY'S REPORT

Consortium Meeting

Director Mendel reported on the meeting of the consortium of districts in the area regarding the protest of the impact fee the City of Houston is proposing for the additional taking of water. Mr. Lord stated that a letter to the City has been prepared that will be sent from all of the districts in the consortium. After discussion, Director Farrell moved that the Board authorize the District's attorney to forward the letter to the City regarding the opposition to the impact fee. Director North seconded the motion and it carried unanimously.

Attendance at the AWBD Summer Conference

After discussion, Director Farrell moved that the Board authorize all interested directors to attend the AWBD conference in Fort Worth. Director North seconded the motion and it passed by unanimous vote.

BUILDING OFFICE MANAGER'S REPORT

Ms. Lueb reported on a request for use of the meeting room as an early voting polling place, but noted that the room does not meet the size requirements.

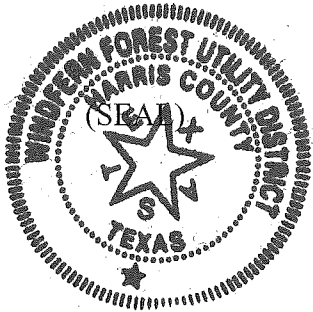
REPORT ON MATTERS DISCUSSED AT THE MEETING OF THE WHITE OAK BAYOU JOINT POWERS BOARD

Director Mendel reported on matters discussed at the February meeting.

There being no further business to come before the Board, the meeting was adjourned.



Secretary, Board of Directors



ATTACHMENTS

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