

NOTICE OF MEETING

WINDFERN FOREST UTILITY DISTRICT

TO: THE BOARD OF DIRECTORS OF WINDFERN FOREST UTILITY DISTRICT OF HARRIS COUNTY, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Windfern Forest Utility District will hold a regular meeting, open to the public, on **TUESDAY, MARCH 19, 2013**, at 4:00 p.m. at the Windfern Forest Utility District Administration Building, 14410 Mauna Loa Drive, Houston, Texas, 77040, inside the boundaries of the District, to consider and take action upon the following matters:

1. Appearances before Board
15 minutes – A speaker whose subject matter relates to an identifiable item of business on this agenda will be requested by the President or other presiding Board member to stand and address the Board for no more than 3 minutes; however, no more than 15 minutes will be allowed for each subject matter.
2. Approve minutes of previous meetings.
3. Security report:
 - a. responses to calls.
4. Bookkeeper's report:
 - a. fund balances and disbursements;
 - b. payment of bills;
 - c. investments; and
 - d. budget amendments.
5. Tax Assessor/Collector's Report:
 - a. collections;
 - b. account balances;
 - c. disbursements; and
 - d. tax transfers.
6. Delinquent Tax Attorney's report:
 - a. collection activity;
 - b. filing of lawsuits;
 - c. cut-offs due to non-payment of taxes;
 - d. installment agreements;
 - e. write-offs/uncollectibles; and
 - f. demand letters.
7. Operator's report:
 - a. connection activity;
 - b. regulatory matters (permitting, subsidence);
 - c. water production and accountability;
 - d. billing and collections;
 - e. delinquent accounts;
 - f. operations, maintenance, and repairs of District facilities;
 - g. drought conditions; and
 - h. maintenance of detention pond.
8. Hearing on termination of service to delinquent water and sewer accounts and authorize appropriate action.

9. Engineer's report:
 - a. status of water transmission line project and project timeline and execute contract documents;
 - b. response from TCEQ for exception to well capacity requirement and elevated storage tank waiver application; and
 - c. design and construction of Water Well No. 3 at Water Plant No. 1;
10. Attorney's report:
 - a. response to Southwest Water Company's demand for payment for operating services;
 - b. authorize interested directors to attend the summer AWBD conference; and
 - c. status of application for funds for a hike and bike trail.
11. Directors' Election:
 - a. Accept Certificate Declaring Unopposed Status of Candidates for Election to the Board of Directors; and
 - b. Adopt Order Declaring Unopposed Candidates Elected to Office.
12. District Administration Building Office Manager Report:
 - a. maintenance;
 - b. repairs; and
 - c. rentals.
13. Report on matters discussed at the meeting of the White Oak Bayou Joint Powers Board.
14. Executive Session:
 - a. confer with legal counsel, Open Meetings Act, V.T.C.A., Government Code § 551.071.

AVISO DE ASAMBLEA

DISTRITO DE SERVICIOS PÚBLICOS DE WINDFERN FOREST

PARA: LA JUNTA DIRECTIVA DEL DISTRITO DE SERVICIOS PÚBLICOS DE WINDFERN FOREST DEL CONDADO DE HARRIS, TEXAS, Y DEMÁS PERSONAS INTERESADAS:

Se notifica por el presente que la Junta Directiva del Distrito de Servicios Públicos de Windfern llevará a cabo una asamblea ordinaria abierta al público el **MARTES 19 DE MARZO DE 2013**, a las 4:00 p.m. en el Edificio Administrativo del Distrito de Servicios Públicos de Windfern Forest ubicado en 14410 Mauna Loa Drive, Houston, Texas, 77040, dentro de los límites del Distrito, para considerar y actuar sobre los siguientes asuntos:

11. Elección de Directores:
 - a. Aceptar el Certificado de Declaración de Condición de Candidatos Sin Oponentes para la Elección de la Junta Directiva; e
 - b. Adoptar una Orden Declarando a los Candidatos Sin Oponentes Electos a sus Cargos.

CƠ QUAN TIỆN ÍCH WINDFERN FOREST

GỬI: BAN GIÁM ĐỐC CỦA CƠ QUAN TIỆN ÍCH WINDFERN FOREST CỦA QUẬN HARRIS, TEXAS, VÀ TẤT CẢ NHỮNG NGƯỜI QUAN TÂM KHÁC

Thông Báo theo đây được đưa ra rằng Ban Giám Đốc của Cơ Quan Tiện Ích Windfern Forest sẽ tổ chức một cuộc họp thường kỳ, công khai cho công chúng, vào 4:00 chiều thứ Ba 19 Tháng Ba 2013, tại Tòa Nhà Hành Chánh của Cơ Quan Tiện Ích Windfern Forest, 14410 Mauna Loa Drive, Houston, Texas, 77040, bên trong ranh giới của Cơ Quan, để xem xét và hành động đối với các vấn đề sau:

11. Cuộc Bầu Cử Giám Đốc:

- a. Chaáp nhaãn Giaáy chòùng nhaãn Tuyeân boá Tình trăing khoâng ñoái thuû cuûa cauc òùng cõu vieân cho Cuoác Baàu Cõu Ban Giaùm Ñoác;
- b. Thoâng qua Yeâu Caàu Tuyeân boá òùng cõu vieân khoâng còu ñoái thuû ñoõic baàu vaøo Chòuc Vu.

會議通知

WINDFERN FOREST公用事業區

致: 德克薩斯州，HARRIS郡WINDFERN FOREST公用事業區，以及其他所有相關人士:
茲此通知Windfern Forest公用事業區理事會將召開一普通會議，並向公眾開放，
時間是2013年3月19日，星期二，下午4:00，在Windfern Forest公用事業區行政大樓， 14410
Mauna Loa Drive, Houston, Texas, 77040,在本區範圍之內，審議及執行下列事宜:

11. 理事選舉:

- a. 宣布理事會選舉自動當選候選人身份的接受證書。
- b. 通過宣布辦公室選出的自動當選候選人。



Attorney for the District
Abogado del Distrito
Luật Sư của Cơ Quan
本區代表律師

(SEAL)
(SELLO)
(CON DẤU)
(印鑑)